

**APPLICATION FOR THE POST OF FINANCIAL LITERACY COUNSELLOR ON
CONTRACTUAL BASIS**

APPLICATION FOR FLC

**To,
The General Manager
Karnataka Grameena Bank
FI Wing, Head Office,
2nd Floor, Akshaya Square,
Moka Road, Gandhinagar,
Bellary-583101**

PHOTO

Dear Sir,

With reference to your advertisement dated _____, I submit my application in prescribed format.

1. NAME (in full)-_____

2. ADDRESS OF APPLICANT :

3. CATEGORY: _____

4. IF PERSON WITH DISABILITY:

Type of disability:_____Percentage of disability:_____

5. DATE OF BIRTH:_____

Age in completed years as on .../.../.....: _____Years

6. CONTACT DETAILS:

MOBILE NO._____LANDLINE No:_____

E-MAIL ID: _____

7. GENDER:_____

8. NATIONALITY:_____

9. RELIGION:_____

10. AADHAAR NUMBER:_____(enclose copy)

11. FATHER's/ HUSBAND'S NAME:_____

13. EDUCATION QUALIFICATION:_____

14. COMPUTER KNOWLEDGE:_____

15 TOTAL YEARS OF SERVICE AS OFFICER _____years

16. RETIRED ON VRS/ SUPERANNUATION _____

DATE OF RETIREMENT _____

POISITION AT THE TIME OF VRS/ RETIREMENT_____

NO. OF YEARS WORKED IN RURAL BRANCH _____years

17. Whether possessing a valid driving license (2 Wheeler/4 Wheeler if so enclose copy of proof)_____

20. Brief detail of experience in the Bank in respect of working in Rural area /as Rural Development In-charge/ as Faculty/as LDM, etc.

21. Significant Achievement (If Any) in respect of above assignments-

DECLARATION

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief and I understand that in the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements of the relative advertisement, my candidature/ appointment for the said post is liable to be cancelled/terminated at any stage and if appointed, my service are liable to be terminated.

Place:

Date:

(Signature of Applicant)

Criteria for Engagement of FLC Counselors are as under:

SL	Particulars	Criteria
1	Eligibility	<p>Qualification:</p> <ul style="list-style-type: none"> i) Any degree from recognized University. ii) Should be well conversant with the local language. iii) Should possess flair for teaching and computer knowledge. iv) Should be well versed with the Banking products with special emphasis on Financial Inclusion Products <p>Experience :</p> <ul style="list-style-type: none"> i) Shall be an Officer who has retired / Opted for VRS with minimum 10 years of service of which at least 05 years in rural area in any RRB/ Nationalized Bank/ SBI Group/ Pvt. Bank. In case if no eligible Bank Officer is available, Bank may engage any other suitable candidate like Retd. Teachers, NGOs or Government Employees who is having knowledge of the work. ii) He/She should possess satisfactory service certificate from previous employer <p>Age : At the time of appointment on contract, candidate should not be more than 62 years of age.</p> <p>Tenure: For a period of 3 years and further extension if permitted would be upto a period of three years or less subject to attaining maximum age of 65 years .</p> <p>Preference would be given to Local candidates.</p>
2	Remuneration	Financial Counselors are paid a remuneration of Rs. 20,115/- per month with annual increment of Rs. 1,150/- for three years. No increments after third year. They are also eligible for conveyance allowance of Rs. 3000/- per month on declaration basis.
3	Halting/ Travelling Allowance while on tour	No separate Halting / Travelling Allowance would be considered for conducting Financial Literacy Camps. However, for the purpose of attending job enrichment training/review meetings, HA/TA allowances as allowed by CFAT is admissible.
4	Key Responsibility Area :	FLC Counsellors would be in charge of a particular FLC and would provide counseling at FLC in accordance with the guidelines of RBI on FLC communicated by CFAT/Bank from time to time.
5	Roles & Responsibilities:	<ul style="list-style-type: none"> i) Carry on day to day activities of FLCs as per guidelines of RBI. ii) Impart financial literacy in the form of simple messages like why save, why save with banks, why borrow from Banks, etc. iii) To carry out credit counselling to the needy people iv) To maintain record of the counseling in the form of register containing details such as name , gender, age, profession, contact details, whether banked or unbanked, details of services availed and whether linked with banking / Insurance services. v) To arrange gram sabhas/ awareness camps in rural areas. vi) Imparting knowledge on various schemes of Govt. of India (like PMJDY, APY, PMSBY, PMJBY and other social security schemes etc.) announced

		from time to time as per instructions of competent authority. vii) Other responsibilities that may deem fit from time to time.
6	Leave entitlement:	Casual Leave :- 1 day for every completed month
7	Discontinuation/ Termination of services	On attaining the age of 65 years or Services of the FLC Counsellor may be terminated by Bank, if performance of the FLC Counsellor is not satisfactory or for any other reason. One month advance notice will be issued by Bank before termination. FLC counselor also to give one month advance notice in case he wants to quit.
8	Mode of Selection	Through paper publication. Short listed candidates shall be called for interview. Interview committee would consist of any of the 3 following members: Chairman, (if available in Head Quarters), General Manager overseeing F I Wing, Chief/ Senior Manager of F I Wing, Chief Manager of Personal Wing and DDM, NABARD, Ballari. .
9	Application form	The candidate will be required to take a print out of the application available on our web site and submit to The General Manager F I Wing Head Office, Bellary. along with required documents/ certificates in respect of eligibility criteria, Address: To The General Manager, Karnataka Grameena Bank, FI Wing, Head Office, 2nd Floor, Akshaya Square, Moka Road, Gandhinagar, Ballari-583101
10	Administration	The day to day administration of FLCs has been entrusted to of Canara Financial Advisory Trust, Bangalore and FLC Counsellor have to follow the guidelines of Canara Financial Advisory Trust Bangalore.

Note:- Bank reserves the right to change the Terms & condition at any time during the process of hiring or after joining of FLC Counsellors.