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HEAD OFFICE: BALLARI HR WING: PENSION CELL	Memo No. : 202/2024-25 Index No. : 65/2024-25 Date : 30.10.2024	

Sub: SUBMISSION OF LIFE CERTIFICATE BY EX-EMPLOYEE PENSIONERS AND FAMILY PENSIONERS OF OUR BANK FOR THE YEAR 2024

Ref: i) Circular 303/2019-20 dated 24.10.2019:- Life Certificate, Certificate of Non-Marriage / Re-Marriage and Acceptance / Non-acceptance of Commercial Employment by our Ex-employee Pensioners and Family Pensioners.

ii) Circular 334/2019-20 dated 28.11.2019:- Submission of Life Certificate of our Ex-employee Pensioners and their Family Pensioners using biometric authentication through Jeevan Pramaan portal.

As enumerated in the above referred circulars, submission of Annual life certificate by Ex-Employee Pensioners and Family pensioners of our bank is compulsory and has to be submitted in the month of November every year for release of pension.

As per Pension Regulations 2019, along with Life Certificate, Non Employment Certificate is to be submitted by Ex-employee Pensioners up to one year from the date of retirement and the Family Pensioners of Ex-employees are required to submit the declaration regarding remarriage/marriage. Further the Family Pensioners other than the spouse of the deceased Ex-employee (E.g. Son/Daughter of the Ex-employee) are required to submit Non-employment Certificate along with the Life Certificate, as per the Annexures. The Annexures have been made available on the website of our Bank www.karnatakagraminbank.com under 'Pensioners area-Pensioners' link.

The Ex-employee Pensioners and Family Pensioners have to submit life certificate and other applicable certificate/s for the year 2024 from 1st November 2024 and the last date for submission of life certificate is 30th November 2024.

In the event of failure to submit the life certificate before the cutoff date, Bank will stop the payment of Pension/Family Pension until the receipt of Life Certificate. The Pension along with arrears of pension will be paid in the succeeding month of submission of life certificate.

Ex-employee Pensioners and Family Pensioners are having following options to submit the Life Certificates. The Life Certificate should be submitted along with applicable certificates / declarations.

- 1 By Visiting the Branch and submitting Hard Copy** - Ex-employee Pensioners and Family Pensioners can submit Hard copy of the format at the pension disbursing Branch. The pension disbursing branch has to upload the same in HRMS. The pension disbursing branches need not send the hard copies to Head Office. The Branches have to preserve the same with branch itself for verification by Internal Auditors in a separate file.

It is to be noted that e-Kaveri ex-employee pensioners retired prior to 01.04.2019 should prefix '5' followed by applicable number of zeros followed by staff number, maximum 8 digits on the Life Certificates. The detailed guidelines for uploading the Life Certificate in HRMS is enumerated in Circular No. 303/2019-20 dated 24.10.2019.

OR

2 By Visiting to Jeevan Pramaan Portal Using Biometric Authentication:
Ex-employee Pensioners and Family Pensioners can submit their Life certificate through Jeevan Pramaan portal. (<https://jeevanpramaan.gov.in>) using biometric authentication. The detailed guidelines for submission of Life Certificate through Jeevan Pramaan portal is enumerated in the Circular No. 334/2019-20 dated 28.11.2019.

This Memo should be displayed in the Notice Board of the Branches / Offices.

ಪ್ರಧಾನ ವ್ಯವಸ್ಥಾಪಕರು / महाप्रबंधक /GENERAL MANAGER

To: All Branches / Offices

ANNEXURE -I MEMO No. 202/2024-25 dated 30.10.2024

**FORMAT OF LIFE CERTIFICATE TO BE SUBMITTED BY EX-EMPLOYEE PENSIONERS OF OUR
BANK / FAMILY PENSIONERS**

(To be submitted by Karnataka Gramin Bank Ex-employees Pensioners and Family Pensioners
during the month of November every year)

Ex-employee Pensioner	<input type="checkbox"/>	Family Pensioner	<input type="checkbox"/>	(Tick whichever applicable) Bank PPO No.	<input type="text"/>
Name of Pensioner / Family Pensioner and relationship with Deceased staff (In case of Family Pensioner, tick whichever applicable)				Spouse/Son/Daughter/Parent	
				Sri/Smt.	
Staff number				<input type="text"/>	
Name of the Deceased Staff (In case of Family Pensioners)				<input type="text"/>	
14 digit SB A/c number through which pension is credited				<input type="text"/>	
Name and DP code of the Branch where account is maintained				<input type="text"/>	
Mobile Number of the Pensioner (Mandatory)				<input type="text"/>	
Aadhaar Number of the Pensioner				<input type="text"/>	
Email id of the Pensioner				<input type="text"/>	
(Applicable for Family Pensioner) I hereby declare that : My income from all the sources is less than Rs 2550/- PM (In case of Pensioner is Widow without child/Son/Daughter/Parent) My age as on due date for submission of Life Certificate is less than 25 years(In case of Family Pensioner is son or daughter)					
Signature of the Pensioner / Family Pensioner				<input type="text"/>	

Certified that Sri/Smt _____ Staff Number _____ Karnataka Gramin Bank, Ex-employee Pensioner /Family Pensioner has submitted Life Certificate / Declaration on remarriage/marriage/Non-employment certificate as applicable in person on _____ and the same has been preserved in Branch records.

Branch Seal with date

Signature of the Branch Manager
with Seal and Staff number

Karnataka Gramin Bank, _____Branch

Acknowledgement

Sri/Smt _____ Staff Number _____ Ex-employee Pensioner /Family Pensioner has submitted Life certificate /Declaration on re-marriage/marriage/Non-employment certificate on _____ as applicable in person.

Date:
Place:

Signature of the Branch Manager
with Seal and Staff number

**ANNEXURE -II MEMO No.202/2024-25 dated 30.10.2024
DECLARATION OF NON-REMARRIAGE/NON-MARRIAGE
(APPLICABLE FOR FAMILY PENSIONERS ONLY)**

*I hereby declare that I have not got re-married and I undertake to report the same promptly in the event of my re-marriage. (Applicable for widow/widower Family Pensioner)

*I hereby declare that I am not married and I undertake to report the same promptly in the event of my marriage. (Applicable for un-married daughter/son Family Pensioner)

(Please strike out whichever is not applicable)

I declare that to the best of my knowledge and belief the above statement is correct.

Signature of Family Pensioner

Name of the Family Pensioner:.....

Name of the Deceased Staff:.....

Staff No. of Deceased Staff:.....

Place:

Date:

Signature of the Bank Officer or respectable/well known person

Place:.....

Date:.....

Name:.....

Designation:.....

Address:.....

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ANNEXURE - III MEMO No.202/2024-25 dated 30.10.2024

CERTIFICATE OF ACCEPTANCE/NON-ACCEPTANCE OF COMMERCIAL EMPLOYMENT

I declare that I have not accepted commercial employment in India.

OR

I declare that I have accepted commercial employment in India w.e.f..... after obtaining previous sanction of the Bank and none of the conditions, if any, attached thereto by the bank has been violated.

OR

I declare that I have accepted commercial employment in India w.e.f..... without obtaining the sanction of the Bank.

Date:

Signature of the Pensioner

Name of the pensioner: PPO No:.....

SB (Pension) Account No Mobile:.....

Note: This declaration is required to be submitted for a period of one year from the date of retirement.