



ಕರ್ನಾಟಕ ಗ್ರಾಮೀಣ ಬ್ಯಾಂಕ್ Karnataka Gramin Bank

A Scheduled Bank Established by Government of India
Sponsored by Canara Bank
Head Office : Ballari

Inviting Bids for Supply of Gold Loan Polythene Covers & Tyvek Covers of 8''X 6'' and 7''X11'' Size.

(Ref. No.56 / Gold Loan Polythene Covers &
Tyvek Covers 2023-24 Dated. 27.09.2023)

Sl. No.	Particulars	Size	Required Quantity per Year
01.	Gold Loan Polythene cover	8''X6''	80000
02.	Gold Loan Tyvek cover	7''X11''	100000

Issued by:

Chief Manager

General Administration Wing

HEAD OFFICE,

KARNATAKA GRAMIN BANK

Sanganakal Road, Gandhi Nagar,

BALLARI. Pin code: 583103

Contact No.: 9880242585, 9980244776.



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TENDER NOTICE

KARNATAKA GRAMIN BANK, a Regional Rural Bank having a network of 1122 branches and 19 Regional Offices spread over 22 districts such as Ballari, Bengaluru Rural, Bengaluru Urban, Bidar, Chamaraaja Nagara, Chikkaballapur, Chikmagalur, Chitradurga, Davanagere, Hassan, Kodagu, Kalaburgi, Kolar, Koppal, Mandya, Mysuru, Raichur, Ramanagara, Shivamogga, Tumkur, Vijayanagara & Yadgir Districts.

KARNATAKA GRAMIN BANK invites tender from vendors for Supply of Gold Loan Polythene Covers & Tyvek Covers of 8"X6" and 7"X11" size in sealed bids under two bids concept (Technical Bid and Financial Bid- for Supply of Gold Loan Polythene Covers & Tyvek Covers. A Firm submitting the proposal in response to this RFP shall hereinafter be referred to as Bidder/Vendor.

Interested Bidders who are dealing in printing and supply of Gold Loan Polythene Covers & Tyvek Covers or similar type of works and meeting the following Eligibility Criteria may respond.

The specifications and quantity of the Gold Loan Polythene Cover and Tyvek Cover are mentioned below.

Sl. No.	Particulars	Size	Required Quantity per Year	Specifications
01.	Gold Loan Polythene cover	8"X6"	800000	<ul style="list-style-type: none">Material: Transparent, LDPE Multilayer 90 MicronsNo of Colors: 3Type of flap: 3 time Tamper Evident tape/flap closing, perforation and serial numbering.Sealed with tampered proof matter and flap with 24 mm tamper evident tape. Once sealed, the covers should be tampered without being noticed. Material should be very light in nature and very strong and secure, water and chemical resistant, breathable, compatible for offset printing and writing
02.	Gold Loan Polythene cover	7"X11"	100000	

Sl. No.	Particulars	Size	Required Quantity per Year	Specifications
01	Gold Loan Tyvek Cover	8" X 6"	800000	<ul style="list-style-type: none">90 MicronsOne side 3 color Print.3 time Tamper Evident tape/flap closing, perforation and serial numbering.Sealed with tampered proof matter and flap with 24 mm tamper evident tape. Once sealed, the covers should be tampered without being noticed. Material should be very light in nature and very strong and secure, water and chemical resistant, breathable, compatible for offset printing and writing on the tyvek surface.
02	Gold Loan Tyvek Cover	7"X11"	100000	

Quantity and type of covers may increase or decrease based on the requirement.



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Eligibility Criteria:

Sl.No	Criteria	Documents Required
1	Authentic PAN and GST distinguished registration numbers	PAN & GST Should be Submitted
2	Minimum 5 Years of Experience in the supply of Gold Loan Polythene Covers & Tyvek Covers or Similar Type of Works	Required documents for having the experience
3	Sample of Gold Loan Polythene Covers & Tyvek Covers	Sample has to be submitted
4	Turn over	Minimum of Rs.20.00 lakhs for last three years. To submit 03 years audited Balance sheet and Profit and Loss statement.

Bid Details in Brief

Sl. No.	Description	Details
1.	RFP No. and Date	(Ref. No.56 / Gold Loan Polythene Covers and Tyvek Covers/2023-24 Dtd. 27.09.2023)
2.	Brief Description of the RFP	Supply of Gold Loan Polythene Covers & Tyvek Covers of 8"X6" and 7"X11" size
3.	Bank's Address for Communication	The Chief Manager, Karnataka Gramin Bank, GA Wing, Head Office, Sanganakal Road, Gandhi Nagar, Ballari - 583103 Karnataka Cell: 9880242585 E Mail: psitw.stock@kgbk.in
4.	Date of Issue	27.09.2023
5.	Last Date of Submission of Bids	17.10.2023, up to 5:00 PM
6.	Date and time opening of Technical Bid Part-A	18.10.2023, 11:00 AM
7.	Date and time opening of Part-B - price/Commercial Bid (Indicative)	18.10.2023, 04:00 PM.
8.	Application Fees (Non Refundable)	₹. 1000/-
9.	Earnest Money Deposit(Refundable)	₹. 1,00,000/-

This document can be downloaded from Bank's website <https://www.karnatakagraminbank.com> The bidders should pay the Application Fee for tender document by means of DD drawn on any Scheduled Commercial Bank for the above amount in favor of KARNATAKA GRAMIN BANK, payable at Ballari and submit the same along with the Bid document.

MSMEs are exempted from paying Tender Cost and EMD on submission of relevant documents such as valid MSME registration Certificates.



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SCOPE OF WORK:

The selected Bidder/Vendor shall print and supply the Gold Loan Polythene Covers & Tyvek Covers with the above specifications and quantity mentioned in the purchase order, to the Head Office, Ballari within the specified time line, after confirmation of the Quality of samples.

General Instructions to the Bidders/Vendors

The RFP document is made available in the Bank's website which can be accessed through the web address www.karnatakagraminbank.com

Documents in support of eligibility criteria should be submitted.

Sealed Financial Bids, as per Annexure A, which should contain all price information should be submitted.

Proposed bidder may visit the Head Office for the verification of the sample.

Offer cannot be modified or withdrawn by a bidder after submission of Bid/s. In case any modification required on account of clarification in Technical Bids such modifications can be done with the prior approval of the Bank.

Submission of Bids:

Technical Bid: The Technical Bid for Supply of Gold Loan Polythene Covers / Tyvek Covers, is to be sealed in a separate Envelope super scribed on the top of the cover as "RFP: 56/Gold Loan Polythene Covers and Tyvek Covers/2023-24, dated 27.09.2023 - Technical Bid for Supply of Gold Loan Polythene Covers and Tyvek Covers". The Technical Bid must contain Bid Cost and EMD. The bids submitted without Bid cost and EMD will be rejected. Placing of Bid Cost and EMD in any other cover i.e. financial bid will make bid invalid and Bank shall disqualify such bids.

The Technical Bid should be complete in all respects and contain all information sought for. The Technical Bid should not contain any price information.

Financial Bid:

The Financial Bid for Supply of Gold Loan Polythene Covers and Tyvek Covers, as per Annexure-A, is to be sealed in a separate envelope super scribed on the top of the cover as "RFP: 56/Gold Loan Polythene Covers and Tyvek Covers/2023-24, dated 27.09.2023 - Financial Bid for Supply of Gold Loan Polythene Covers and Tyvek Covers"

Opening of Bids:

The Bid shall be opened in the presence of the Bidder / Bidder's representatives present on 18.10.2023, at 11.00 PM at General Administration wing, Head Office, Ballari, Karnataka, Bidder's representative may be present at the venue well in time along with a copy of authorization.



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Technical evaluation will be done based on the eligibility criteria and sample provided. If the sample is not met our required specification, the bid will be disqualified. The Bank decision in this regards is final.

The bids which are technically qualified will only be considered for opening of Financial Bids.

Determination of L1 Bidder:

The L1 price will be determined on the basis of the lowest base price quoted and quality of the sample provided.

Bank reserves the right to negotiate or re-negotiate with the L-1 bidder.

Period: The rate shall be in force for a period of 36 months in general.

If more than one Bidder is declared as L-1, for the item, Bank reserves right to negotiate with all L-1 bidders and allot the order to the lowest quoted bidder.

The bidder is bound to print and supply Gold Loan Polythene Covers or Tyvek Covers at the quoted rates, as and when required by the Bank during the said period irrespective of the quantity specified in the tender.

Terms and Conditions:

1. The bidder shall submit the sample along with technical bid, as per our specifications. If the sample is not met our required specification, the bid will be disqualified. The Bank decision in this regard is final.
2. The rates are inclusive of all taxes, duty and freight charges.
3. The stocks should be delivered at our Head Office Godown, Ballari at Your own cost and risk.
4. The Finalized L-1 rates are valid for a period of 36 months. The L-1 bidder is bound to supply Gold Loan Polythene Covers & Tyvek Covers at the quoted rates, as and when required by the Bank during the said period irrespective of the quantity specified in the tender.
5. An agreement shall be executed by the L1 bidder for the finalized rates for a period of 36 months.
6. The finalized L-1 vendor has to submit EMD amount of ₹.1,00,000 (Rupees One lakh only) by way of DD in favor of KARNATAKA GRAMIN BANK and payable at Ballari for Supply of Gold Loan Polythene Covers / Tyvek Covers.
7. The EMD amount will be returned to the vendor without interest on satisfactory supply of all ordered quantity, after ensuring the payment of GST only and completion of tender period. If the vendor fails to execute the order given by the Bank as per the work order, the security deposit will be forfeited.
8. The work order given to the finalized vendor shall be executed within 30 days from the date of issue of work order. Supply of Gold Jewelry polythene covers or Tyvek Covers shall commence only after the Proof is approved by the Department. Bank reserves the right to order/finalize/purchase of either Gold Jewelry polythene covers or Tyvek Covers as per its requirement.
9. Supply of Gold Loan Polythene Covers and Tyvek Covers shall be as per our specifications/sample. Any deviation shall not be accepted and appropriate action will be initiated. The sample material shall be approved by the department in two sets and one set will be with L1 Bidder and other will be with department which will be compared with supplied stock for verification.



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10. Payment shall be considered for a minimum supply of 1 lakh Gold Loan Polythene Covers and Tyvek Covers and stock shall be as per our specifications. Bill shall be submitted along with invoice and delivery note/challan.
11. If the items are not supplied within the stipulated time, Penalty will be levied @ 0.5% for every seven days, after completing stipulated time period, with a maximum 10% of the purchase value of the undelivered items.
12. T.D.S (GST/IT) as per the rules in force will be effected at the time of payment of bill/s (income tax/GST).
13. The Bidder has to file all GST related returns in time so as to enable us to claim input tax credit. If any loss is incurred to the Bank due to delayed/ Non-filing of GST returns, the same shall be recovered from the vendor. GST shall be paid at the end of every month and proof of payment shall be submitted. If the GST return is not uploaded, the Bank reserves the right to collect the amount from the next bills or from the EMD of the concerned vendor.
14. In case the Gold Loan Polythene Covers & Tyvek Covers are supplied after expiry of the stipulated time, Bank will have right/discretion either to accept or reject the same.
15. Even if accepted, Bank will have discretion to impose penalty.
16. If item supplied by the vendor is found defective and deficient in quality at later date, the bank will have right to impose penalty up to 100% value of the stationery item supplied or EMD will be forfeited.
17. Supply of item in excess quantities: Supply of stationery in excess quantities over and above the order placed, shall not be paid in general but may accept up to 5% (+ or -) of total quantity with prior approval.
18. If L1 fail to supply: If L1 fails to supply the item for any reason the name of the vendor shall be kept in Black List and shall not be allowed to participate in future works of the Bank.
19. Bank is at liberty to allot purchase orders for L1 rates to other tender participants if agreed, for not more than 49% of total tender (for a particular item), with the same terms and conditions.
20. All payments, irrespective of the amount of the bill, will be paid through A/c Transfer/ RTGS/NEFT on presentation of bills along with specimen enclosed. The Bank Name, Firm Name, IFSC Code, Account No., Name of the Branch shall be furnished in the bill copy.
21. No advance amount will be paid to the vendors.
22. Payment will be made within 15 days of the submission of bills.
23. Any dispute arising out of or relating to this transaction shall be deemed to have been arises at Ballari and be subject to the jurisdiction of competent court at Ballari only.
24. The vendor should supply the item at his own risk and as per rules in force under various acts in Karnataka. If, for any reason the stock is detained by any authority, the Bank is not responsible whatsoever may be.

(Bidder Signature with seal)



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MODIFICATION/CANCELLATION OF RFP:

The Bank reserves the right to modify/cancel the tender or re-tender without assigning any reasons whatsoever. The Bank shall not incur any liability to the affected bidder(s) on account of such rejection. The Bank shall not be obliged to inform the affected bidder(s) of the grounds for the Bank's rejection/cancellation.

Further, the bidders are advised to ensure the submission of the following

Technical Bid-for printing and Supply of Gold Loan Polythene Covers & Tyvek Covers

(Technical bid cover should contain the following documents)

Sl No	Pre-Qualification Criteria	Valid Supporting documents to be submitted with the RFP	Compliance (Y/N) (With documents)								
1	Minimum 3 Years of Experience in the supply of Gold Loan Polythene Covers & Tyvek Covers or Similar Type of Works	Work order from major Banks/financial institutions & others for past 03 years for supply of Gold Loan Polythene Covers & Tyvek Covers to be submitted									
2	PAN registration	Valid registration Certificates/details									
3	MSME Certificate	Valid registration Certificates/details									
4	GST registration	Valid registration Certificates/details									
5	Annual Turnover of ₹.20.00 Lakhs for last three years	<table> <tr> <td>Turn over (Lakh)</td><td>FY 2020-21</td><td>FY 2021-22</td><td>FY 2022-23</td></tr> <tr> <td>Value</td><td></td><td></td><td></td></tr> </table> 03 years audited Balance sheet and Profit and Loss account to be submitted	Turn over (Lakh)	FY 2020-21	FY 2021-22	FY 2022-23	Value				
Turn over (Lakh)	FY 2020-21	FY 2021-22	FY 2022-23								
Value											
6	Sample of Gold Loan Cover, as per the specifications										
7	Acceptance of Terms and Conditions of the RFP										
8	Price Bid (separate Sealed Cover)										

(Bidder Signature with seal)



Annexure-A

Price Bid for Printing and Supply of Gold Loan Polythene Covers & Tyvek Covers

Amount in Rs.

Sl. No	Item Particulars	Specifications	Base rate per Cover	GST per Cover in Rs.	Final Rate per Cover in Rs.
1	Gold Loan Polythene Covers (8" X 6")	<ul style="list-style-type: none"> Material: Transparent, LDPE Multilayer 90 Microns No of Colors: 3 Type of flap: 3 time Tamper Evident tape/flap closing, perforation and serial numbering. 			
	Gold Loan Polythene Covers (8" X 6")	<ul style="list-style-type: none"> Sealed with tampered proof matter and flap with 24 mm tamper evident tape. Once sealed, the covers should be tampered without being noticed. Material should be very light in nature and very strong and secure, water and chemical resistant, breathable, compatible for offset printing and writing. 			

Sl. No.	Item Particulars	Specifications	Base rate per Cover	GST per Cover in Rs.	Final Rate per Cover in Rs.
1	Gold Loan Tyvek Covers (8" X 6")	<ul style="list-style-type: none"> 90 Microns One side 03 colour Print 3 time Tamper Evident tape/flap closing, perforation and serial numbering. 			
2	Gold Loan Polythene Covers & Tyvek Covers (7"X11")	<ul style="list-style-type: none"> Sealed with tampered proof matter and flap with 24 mm tamper evident tape. Once sealed, the covers should not be tampered without being noticed. Material should be very light in nature and very strong and secure, water and chemical resistant, breathable, compatible for offset printing and writing on the tyvek surface. 			

Note: The L1 price will be determined on the basis of the lowest base price quoted.

(Bidder Signature with seal)